

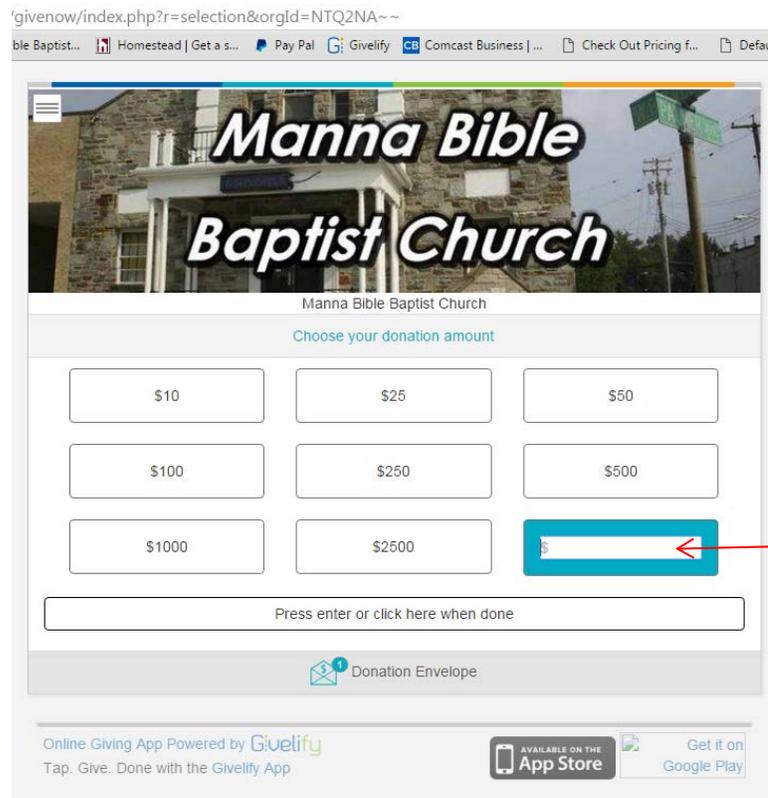
## Instructions for giving online using Givelify

1. Using your phone or computer, open your browser (Internet Explorer, Firefox, Chrome, etc.) and type in [www.mannabiblebaptist.com](http://www.mannabiblebaptist.com)
2. Click on the “**Online Giving**” link
3. Choose the “ **Give now with Givelify**” box. You will be directed to the church’s Givelify page.



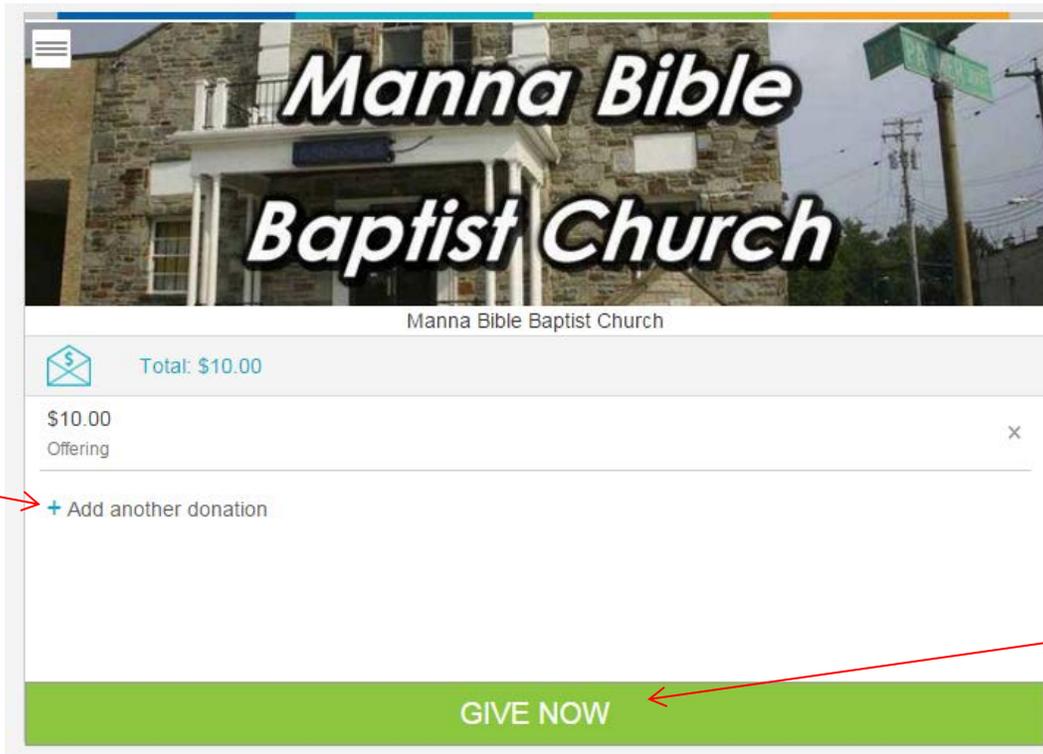
The screenshot shows the Manna Bible Baptist Church's online giving interface. At the top, there is a banner with the church's name and a photo of the building. Below the banner, the text "Manna Bible Baptist Church" is displayed. Underneath, there is a heading "Choose your donation amount" followed by a grid of nine buttons with the following values: \$10, \$25, \$50, \$100, \$250, \$500, \$1000, \$2500, and Other. At the bottom of the grid, there is a "Donation Envelope" icon and text.

4. Select the amount for the payment you are making. If the amount you are paying is not an option, select “**Other**” and enter the amount you wish to pay. Press enter or click the box below the field where the payment amount was entered to advance to the next screen.

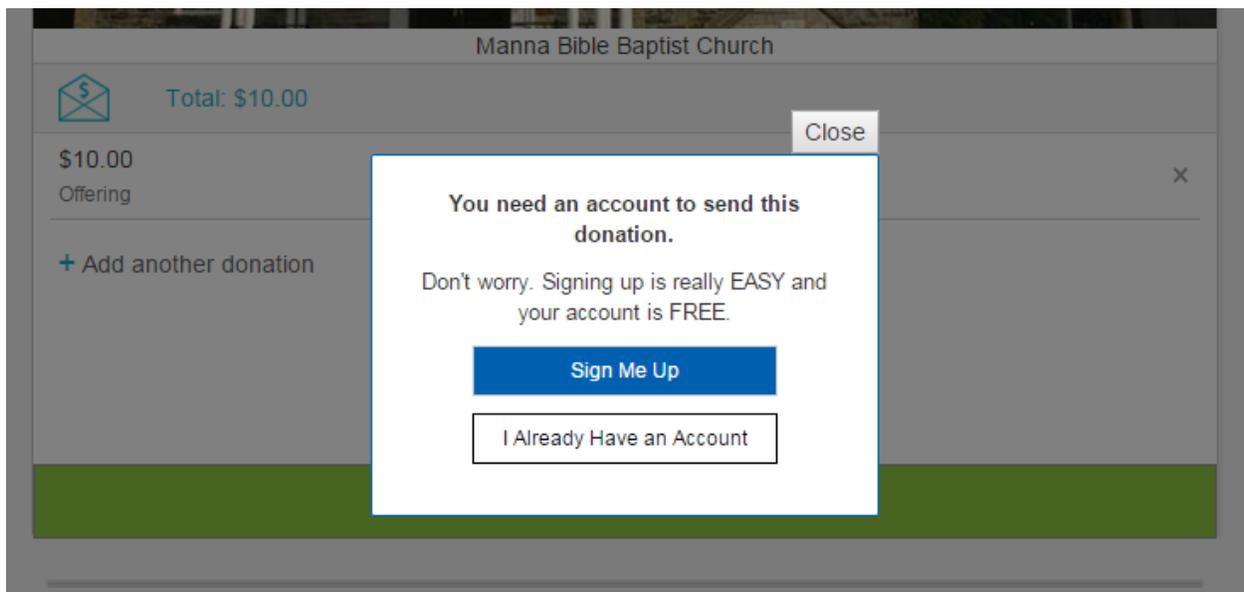


This screenshot shows the same online giving page as the previous one, but with a custom amount field highlighted. The "Other" button is selected, and a text input field is active, containing a dollar sign and a cursor. A red arrow points to this field. Below the input field is a button that says "Press enter or click here when done". At the bottom of the page, there are links for the "Online Giving App Powered by Givelify" and "Get it on the App Store" and "Get it on Google Play".

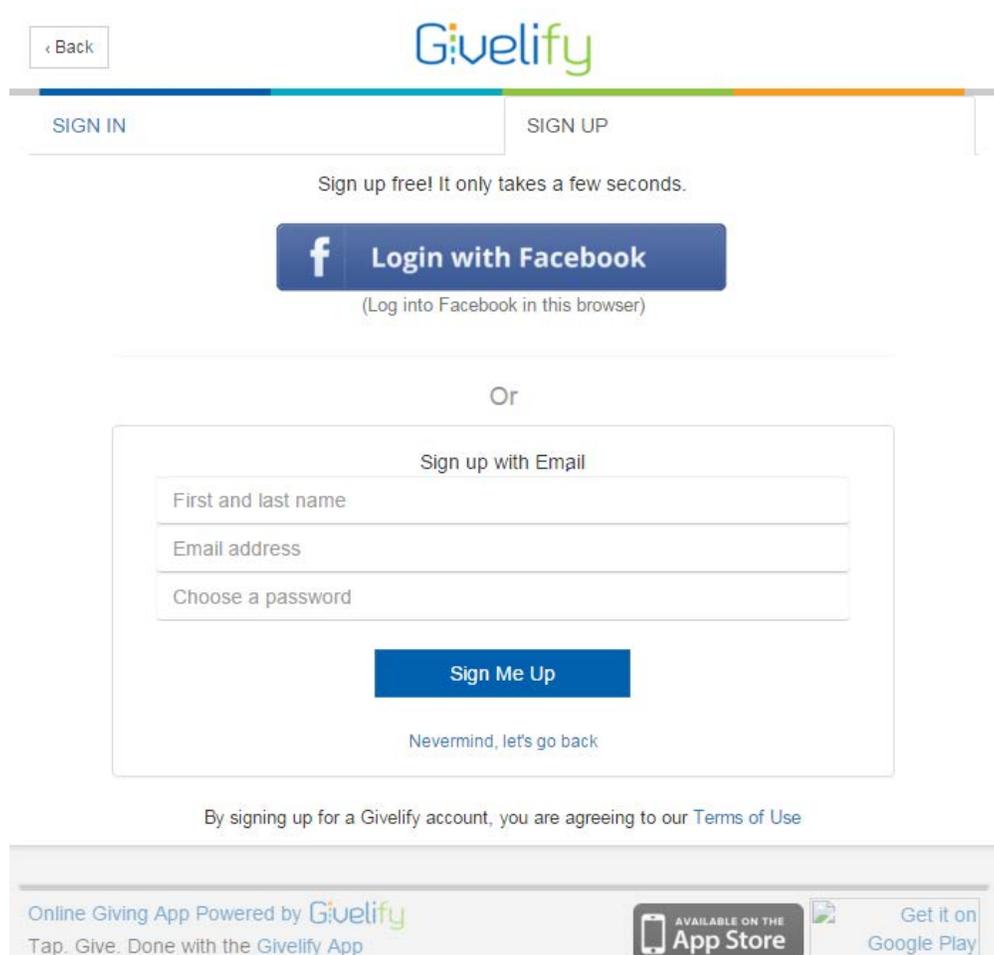
5. Select which section your payment is intended for or how the money should be applied for different purposes. After making the selection, click on the **“Donation Envelope”** at the base of the page. On the Donation Envelope page you can click on the **“+”** to add another payment or click on **“Give Now”** to make your payment.



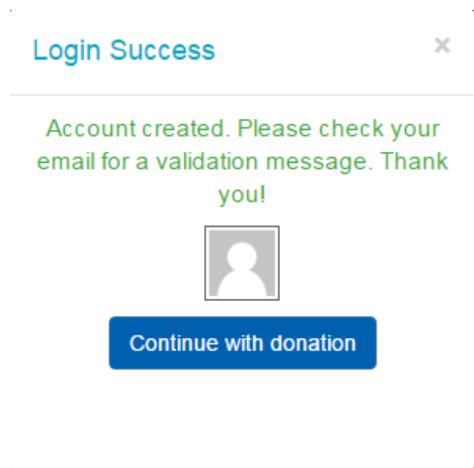
6. Once you click on the **“Give Now”** button, you will be prompted to Log In or Sign Up for an account:



7. New users: click on **“Sign Me Up”**
8. The next screen will provide the option to log in using Facebook or sign up by entering your name and email address. **( If choosing the Facebook login option, continue to step 9.)**



9. After entering your information you will see the following message:  
**(Those logging in with Facebook will receive a similar message – click on “Continue with donation” to proceed with payment)**



10. Click on “Continue with Donation”, the above prompt will close. Click on the “Give Now” bar and the next screen will allow a credit/bank card to be entered as the form of pavement.

Manna Bible Baptist Church

Encrypted and secure. You're safe.

Card Number

Exp: 01 / 2016

Zip

Cancel Next

Online Giving App Powered by Givelify  
Tap. Give. Done with the Givelify App

AVAILABLE ON THE App Store

Get it on Google Play

11. After entering your card number, you will be prompted to enter the name and address associated with the billing information of the cardholder.

Exp: 05 / 2018

21207

Michael Gaines

4431 Danlou Drive

Woodlawn

MD

Total: \$10.00  
will be charged to your payment method

Cancel Give Now

12. Click on “Give Now” to complete the giving process. You will receive the following confirmation screen. Click on “Done” or close your browser to exit the application.

